






Legislative and Planning (L&P) Committee Meeting
Virginia Office of EMS, 1041 Technology Park Drive, Glen Allen, VA
Thursday, September 29, 2016
10:00 A.M.

Members Present:	Members Absent:	OEMS Staff:	Others:
Rob Logan, Vice-Chair	Joan Foster, Chair (excused)	Gary Brown	David Hoback
Ed Rhodes	Michael Player (excused)	Scott Winston	Gary Critzer (phone)
Eddie Ferguson	Anita Perry	Tim Perkins	Jose Salazar (phone)
Gary Samuels		Warren Short	Chad Blosser
Gary Dalton			
Byron Andrews (phone)			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
WELCOME AND INTRODUCTIONS	<p>Vice Chair Rob Logan called the meeting to order at 10 AM. Mr. Logan served as chair for the meeting because the Chairwoman Joan Foster was not able to attend this meeting. Mr. Logan advised the members that the sole purpose of today's meeting was to finalize a draft of the revised state EMS Plan.</p> <p>The minutes from Friday, August 5, 2016 meeting were reviewed and unanimously approved.</p>	<p>Motion made by Ed Rhodes and seconded by Gary Dalton to approve the August 5, 2016 meeting minutes. The Committee voted unanimously to approve the minutes.</p>
OEMS UPDATE	<p>Mr. Scott Winston informed the committee members a number of OEMS staff members attended the National Association of State EMS Officials Fall meeting in Albuquerque, NM. Discussion at the NASEMSO Fall Meeting included rural EMS issues, community paramedicine, performance improvement, NEMSIS implementation, interoperable communication, emerging EMS trends and more.</p> <p>After receiving permission to hire, during the current hiring freeze due to the budget deficient, OEMS continues the recruitment process for the vacant Trauma and Critical Care Coordinator position and Agency Management Lead Analyst (Informatics Coordinator) position. Mr.</p>	

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	<p>Winston reported that OEMS has received permission to recruit for the Trainer and Instructor III position vacated by Adam Harrell when he accepted the OEMS Business Manager position following the retirement of Dennis Molnar. Ms. Shurtone Lee has been hired as the new Human Resources Specialist for OEMS and she began work on Wednesday, August 10. Ms. Lenice Boyd began work on Wednesday, August 10 as the new Medical Records Technician Sr. position. The Emergency Coordinator III position vacated by the resignation of Connie Green will be placed in recruitment once permission is received to recruit for this position. And finally, the Technical Assistance Coordinator position employee work profile is being rewritten to reflect the new role of EMS in community and population health and will be submitted for approval to hire as soon as this task is completed.</p>	
<p>STATE EMS PLAN</p>	<p>The current version of the state EMS Plan (2013 – 2016) was approved by the Board of Health on June 5, 2014 (see attachment). The Virginia Office of EMS is mandated by <i>Code</i> to review and revise the state EMS Plan, as necessary, every three (3) years. Mr. Perkins presented an initial draft of the revised state EMS plan at the August 5 meeting (see attachment) and a summary of the changes that have been made to the state EMS Plan (2013 – 2016) (see attachment). The draft incorporated changes (highlighted in yellow) recommended by OEMS Division Managers and standing committees of the state EMS Advisory Board.</p> <p>Mr. Perkins also referenced the public comments received during the open comment period on the state EMS Plan that was held between August 23 and September 23, 2016 (see attachment).</p> <p>The committee elected to review the public comments line by line and made further revisions to the state EMS Plan where appropriate. It was stressed that the plan should not be too specific referring to programs that may not be around year to year. Several public comments referenced very specific programs and services while other comments were more of a commentary and personal opinion about items that were or were not included in the Plan.</p> <p>Following review and consideration of each public comment, the committee agreed to make additional changes to the Plan and to review the revised final draft of the state EMS Plan once it is distributed by OEMS staff. OEMS staff indicated they felt a revised final draft of the state EMS Plan could be distributed to the members within one week (see attached).</p>	<p> State EMS PlanFINAL.pdf</p> <p> State EMS Plan.2016DRAFT.pdf</p> <p> SummaryEMSPlanRevisions- 2016.docx</p> <p> EMS Plan Public Comments 2016.pdf</p>

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	<p>The timeline going forward is to submit the Plan in the Quarterly Report to the state EMS Advisory Board for review by Board members prior to their next meeting scheduled on November 9, 2016. If approved by the state EMS Advisory Board at the November 9 meeting, the plan will then be presented to the Board of Health for their review and consideration at their late February/early March 2017 meeting.</p>	 2016StatePlanFinalDRAFT.docx
UNFINISHED BUSINESS	There is no unfinished business to bring before the committee.	
NEW BUSINESS	There is no new business to bring before the committee.	
PUBLIC COMMENT	There is no public comment.	
NEXT MEETING DATE	The next regularly scheduled meeting of the committee will be held on Wednesday, November 9, 2016 at 10 AM at the Norfolk Waterside Marriott in Norfolk, VA.	
ADJOURNMENT	The meeting was adjourned at 1:40 PM.	

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